



CHELTENHAM
LADIES'
COLLEGE

FUNDRAISING FOR COLLEGE POLICY

This policy should be considered in conjunction with the following guidelines and policy:

- Fundraising for College – Staff Guidelines
- Money Laundering Policy

Cheltenham Ladies' College is an independent girls' school for boarding and day girls, incorporated by Royal Charter, and is a charity, registration number 311722.

The principal aim of Cheltenham Ladies' College ("College"), as provided by its Royal Charter, continues to be:

"to provide a sound and broadly based education for girls and young women (and also, if so determined by Council, boys and young men) in accordance with Christian principles and to afford facilities for study and research".

This aim is interpreted and defined in more detail in our published set of aims and objectives:

- **Cheltenham Ladies' College is an independent school.**
- **We seek to provide an excellent all-round academic education for girls between the ages of 11 and 18.**

The Development Office, led by the Director of Development and Alumnae Relations, actively pursues the solicitation and acceptances of gifts that support the aims of College. College will accept unrestricted gifts and gifts for specific programmes and purposes provided that such gifts are consistent with College's stated aims and do not violate the terms of its Royal Charter. Such gifts will be routinely processed by the Development Office. This policy applies to all gifts offered to, and received by College for any of its departments.

In line with the Bribery Act 2010 and with reference to College's Bribery and Corruption Policy, the following principles apply:

Principle 1: A gift will not be accepted unless it is compatible with the aims of College.

FUNDRAISING FOR COLLEGE POLICY continued

- Principle 2: A gift will not be accepted if there are reasonable grounds for believing, or if there is evidence that, the gift may be comprised of or derived from funds arising from an illegal activity, fraud, or the evasion of taxation.
- Principle 3: A gift will not be accepted if there is evidence that its acceptance would require College to undertake any action in contravention to national or EU regulation or which would create, in the reasonable opinion of the Finance and Executive Committee of Council (FEC), any unacceptable conflict of interest or expose College to financial or legal liability.
- Principle 4: Unsolicited gifts from prospective parents will not be accepted unless they are from a Guild member or a parent with a daughter(s) already enrolled at College and are not inconsistent with the principles of this policy. In these cases, a letter will be written from the Principal explicitly stating that the donation will have no bearing on the decision to admit their daughter(s) to College.
- Principle 5: A gift from a current parent will not influence a daughter(s) educational career while at College, or confer any preferential treatment.

MONEY LAUNDERING POLICY

To comply with money laundering regulations, donations in cash over £1,000 will not be accepted, in line with College's Money Laundering Policy. Donations by cheque or bank transfer are the preferred method of donation. Cheques should be made payable to Cheltenham Ladies' College. The Development Office should be contacted for bank details to make a transfer. College accepts payments by debit or credit cards which can be made via a donation form online at <https://flourish.cheltladiescollege.org/give/how-to-give/>

ANONYMOUS DONATIONS

As far as reasonably practicable, College will be open and transparent regarding the sources and purposes of the gifts it receives. However, in cases where a donor wishes to remain anonymous, such anonymity will be respected.

College reserves the right to conduct reasonable due diligence in respect of the source and nature of any gift and to refuse to accept gifts in accordance with this policy and its own internal policies and guidelines.